



MARATHWADA MITRA MANDAL'S

SHANKARRAO CHAVAN LAW COLLEGE

Accredited with 'A' Grade by NAAC
202/A, DECCAN GYMKHANA, PUNE - 411 004.

Affiliated to Savitribai Phule Pune University & Approved by Bar Council of India, New Delhi
(Permanent Reg. No. - Id No. : PU / PN / Law / 179 - 2002)



Late. Shri. Shankarrao Chavan
Founder President

Shri. Shivajirao D. Ganage
President

Prin. Bhausaheb Jadhav
Exe - President

Academic Planner – 2024-2025

Academic Administration

Sr.No.	Plan	Tentative Schedule of admission	Action Plan	Faculty In-Charge
1	Commencement of Admission Procedure for the Academic Year 2024-2025	1 st B.A.LL.B., BB.A.LL.B., & 1 st LL.B.	Admission Committee & CET Schedule	As per schedule
2		2 nd B.A.LL.B., to 5 th BA.LL.B.	1 st July 2024 to 19 th July 2024	Respective Class Teacher
3		2 nd BBA. LL.B., to 5 th BBA. LLB.	1 st July 2024 to 19 th July 2024	Respective Class Teacher
4		2 nd LL.B. & 3 rd LL.B., LL.M. 2 ND YEAR	1 st July 2024 to 19 th July 2024	Respective Class Teacher
5	Timetable Preparation	As per notification to commence classes by SPPU for regular classes	Timetable Committee	Time Table Committee
Commencement of Classes				
6		1 st B.A.LL.B. & 1 st BB.A.LL.B.	01.09.2024	



7		1 st LL.B.	01.09.2024	
8		2 nd B.A.LL.B., to 5 th B.A.LL.B.	22.07.2024	
9		2 nd BBA. LL.B., to 4 th BBA. LLB	22.07.2024	
10		2 nd LL.B. & 3 rd LL.B., LL.M. 2 ND YEAR	22.07.24	
Induction Program				
11		1 st B.A.LL.B., 1 st BB.A.LL.B. & 1 st LL.B.	4 th , 5 th & 6 th September 2024	Asst. Prof. Dr. Sourabh Ubale and Dr. Chandramani Bhalerao
12		2 nd B.A.LL.B., to 5 th B.A.LL.B.	01.08.2024	Class Teachers of the classes (Notice-Attendance- Feedback-Report)
13		2 nd BBA. LL.B., to 4 th BBA. LLB	02.08.2024	Class Teachers of the classes (Notice-Attendance- Feedback-Report)
14		2 nd LL.B. & 3 rd LL.B., LL.M. 2 ND YEAR	03.08.2024	Class Teachers of the classes (Notice-Attendance- Feedback-Report)
15	Disha Test to be conducted for, B.B.A.LL.B., B.A.LL.B. 1 st and LL.B. 1st		10.09.2024 Notice-Test-Individual Analysis-Report (In collaboration with Expert Agency)	Asst. Prof. Dr. Sourabh Ubale and Dr. Chandramani Bhalerao
16	Parent-Teachers meeting of all classes	August 2024 Commencement of the Lectures	Notice-Meeting-Geo- tagged Feedback- Report	Class Teacher



17	Mentor-Mentee Meeting	1 st August 2024 to 14 th August 2024	Notice-Meeting- Feedback-Report	Asst. Prof. Dr. Sourabh Ubale, Dr. Chandramani Bhalerao & Ms. Phiza Moulavi
18	Defaulter's List and Action	End of each month from the commencement of Lectures	Notice-Display of List- Report of Action Taken-	Class Teacher (end of the semester)
19	Collection of Teaching Feedback of each subject and Report	After 15 days from the commencement of the Lectures	Distribution of Feedback-Collection - Report	Ms. Arti pande
20	Compulsory Field Visits	After one month of the commencement of lectures	Notice-Field Visit- Report	Class Teacher, Legal Aid Cell and NSS& concerned subject teachers
21	Revision lectures	After the completion of syllabus and before end of session	Notice-Attendance of the student-Report	Class Teacher
22	Remedial Lectures	After declaration of result for backlog students	Notice-Attendance of the student-Report	Class Teacher
23	Semester End Examination	As per the Circular by SPPU	Notice-Display of Timetable-Conduct of Examination Meeting- Report	Examination Committee
24	Result Analysis	After the declaration of result for each subject	Subject wise result analysis excluding Repeaters	Examination Department and class teachers . Result analysis should be subject wise.



Odd Semester

25	Commencement of Second Term	02.01.2025	Arrangement of Classrooms & Time Table	
26	Timetable Preparation	As per notification to commence classes by SPPU for regular classes	Timetable Committee	Timetable Committee
27	Parent-Teachers meeting of all classes	Within one month from the Commencement of the Lectures	Notice-Meeting-Feedback-Report	Class Teacher
28	Mentor-Mentee Meeting	Within one month from the Commencement of the Lectures	Notice-Meeting-Feedback-Report	Class Teacher
29	Defaulter's List and Action	After each month from the commencement of Lectures	Notice-Display of List-Report of Action Taken-	Class Teacher
30	Collection of Teaching Feedback of each subject and Report	After 15 days from the commencement of the Lectures	Distribution of Feedback-Collection - Report	Aarati Pandey
31	Compulsory Field Visits	After one month of the commencement of lectures	Notice-Field Visit-Report	NSS, Legal Aid Cell and Class Teachers (please refer part B)
32	Revision lectures	After the completion of syllabus and before end of session	Notice-Attendance of the student-Report	Revision lectures



33	Remedial Lectures	After declaration of result for backlog students	Notice-Attendance of the student-Report	Remedial Lectures
34	Semester End Examination	As per the Circular by SPPU	Notice-Display of Timetable-Conduct of Examination Meeting-Report	Examination Committee
35	Result Analysis	After the declaration of result for each subject	Subject wise result analysis excluding Repeaters	Examination Department and class teachers

Event Administration

Please note:- The person in-charge of event should maintain the file in the format specified by the IQAC. After completion of the event, detail report of the event/activity should be submitted to the IQAC within seven working days.

Sr.No.	Plan	Tentative Schedule	Action Plan	Faculty In-Charge
1	Pathways to Legal Profession FINAL YEAR	5 th August 2024 to 10 th August 2024	Notice and Report	Dr. Revati Naik & Mrs Krishna Badade
2	"Breaking the Stereotypes- Workshop on gender Sensitization "	30 th July 2024	Brochure – Lecture Feedback	Dr. Renu Naidu
3	Online National seminar on "Consumer Protection Act 2019- Issues & Challenges	05.08.2024	Brochure-Lecture Feedback	Dr. Pradip Tambe
4	Independence Week (NSS Dept)	12 th , 13 th & 14 th August 2024	Various activities such as lectures, cleanliness drive, quiz etc.	Dr. Gajendra Dhamal, Mrs. Sanghpriya Shere, Mrs. Rutuja



				Purohit & Dr. Chandrmani Bhalerao
5	National Symposium on New Criminal Laws-2023	24.08.2024	Notice-Brochure-Feedback Report prepared	Dr. Bhagwan Gawali & Dr. Purva Kartik.
6	Workshop on Pre-marital & Post Marital Counselling	31.08.2024	Notice-Brochure-Feedback Report prepared	Family Counselling Center
7	Indo-West African International Conference-2024	28 th To 29 th August 2024	In collaboration with Shankarrao	Dr Sourabh Ubale
8	Ek Sanvad 5 th Edition	September 2024	Notice-Feedback	Dr.Pratik Salgar
9	Inter college Moot Court competition (CME)	21.09.2024	Moot Problem- Guests-Result Declaration	Dr. Sudhir Tarote & Dr. Manisha Shinde
10	Late. Shri Shankarrao Chavan Memorial State Level Elocution Competition-2021-22	28.09.2024	Notice-Brochure-Feedback Report prepared	Dr. Pradip Tambe
11	National Coming Out Day	05.10.2024	Notice-Brochure-Feedback Report prepared	Dr. Renu Naidu
12	Jagruti Karandak Street Play Competition -2024	11.10.2024	Notice-Brochure-Feedback Report prepared	Dr. Ashwini Ingole, Dr. Sudhir Tarote & Dr. Pratik Salgar
13	Guest Lectures	As per requirement in accordance with CIEP	UG and PG	To be arranged by subject teacher.
14	NSS Camp	As per SPPU Circular	Maximum student participation with more activities should be planned	Asst. prof. Gajendra Dhamal



15	Celebration of 'Constitutional Day'	26 th November, 2024	Notice-Brochure-Feedback Report prepared	Dr. Bhagwan Gawali
Commencement of Second Term 02.01.2025				
16	International Conference on International Law & Human Rights	Third week of January 2025	Brochure- Feedback	Asst. Prof. Revti Naik & Asst. Prof. Dr. Bhagwan Gawali & Asst.Prof. Purva Kartik
17	Human Rights Week Celebration	20 th to 25 th January 2025	Various Activities will be conducted throughout the week	Asst. Prof. Rutuja Purohit, Asst.prof. Sanghpriya Shere & Asst.Prof. Sheetal Keskar
18	Lawzillah-Annual Cultural Event	11 th to 15 th February 2025	Notice- Brochure-Feedback Report	Dr. Ashwini Ingole, Mrs. Sanghpriya Shere & Dr. Pratik Salgar
19	Late Shri Shankarrao Chavan Public memorial Lecture & Legislative Drafting Competition-2025	26 th February 2025	Notice- Brochure-Feedback Report	Asst. Prof. Dr. Sudhir Tarote
20	Justice P.B. Sawant 11 th National Moot Court Competition-2024	13 th to 15 th March 2025	Notice- Brochure-Feedback Report	Asst. Prof. Dr Revati Naik & Asst. Prof. Dr. Sudhir Tarote
21	2 nd Edition of Research Paper writing Competition 2025	First week of April 2025	Notice- Brochure-Feedback Report	Dr. Nalini Ambad
22	National Seminar on Parliamentary Democracy in India"	Last week of March 2025	Notice- Brochure-Feedback Report	Dr. Bhagwan Gawali



23	Educational Visits (Prison visit, High Court visit etc)	Within a month from the commencement of lectures	Finalization of place and transport arrangements should be made in advance	Respective Faculties
24	Visits to N.G.O			Dr. Renu Naidu
25	Visit to Family Court			Ms. Sanghpriya Shere & Mrs. Sheetal Keskar
26	Visit to Jail			Asst. Prof. Rutuja Purohit
27	Visit to Registration Office			Asst. Prof. Krishna Ghatul
28	Visit to Consumer Court			Dr. Pradeep Tambe
29	Visit to Labour Court			Asst. prof Gajendra Dhamal
30	Visit to NGT			Dr. Pratik Salgar
31	Visit to Police station			Asst. Prof. Krishna Ghatul
32	Visit to Forensic Lab			Asst. Prof. Dr. Sourabh Ubale



Dr. Sourabh Ubale
IQAC Coordinator



Dr. Revati Naik
ARC Member



Dr. Kranti Deshmukh
Principal, SCLC

