



MARATHWADA MITRA MANDAL'S

SHANKARRAO CHAVAN LAW COLLEGE

Accredited with 'A' Grade by NAAC
202/A, DECCAN GYMKHANA, PUNE - 411 004.

Affiliated to Savitribai Phule Pune University & Approved by Bar Council of India, New Delhi
(Permanent Reg. No. - Id No. : PU / PN / Law / 179 - 2002)



Late. Shri. Shankarrao Chavan
Founder President

Shri. Shivajirao D. Ganage
President

Prin. Bhausaheb Jadhav
Exe - President

Academic Planner – 2022-23

Academic Administration

Sr.No.	Plan	Tentative Schedule	Action Plan	Faculty In-Charge
1	Commencement of Admission Procedure for the Academic Year 2022-23	Provisional Admission Procedure from 18 th August, 2022	Admission Notice Schedule	Admission Committee
2	Timetable Preparation	Before commencement of lectures	Preparation and display of time table	Dr. Pradip Tambe, Dr. Revati Naik Dr. Bhagwan Gawali, Dr. Ashwini Ingole, Dr. Manisha Shinde
3	Commencement of Classes	22.08.2022	Arrangement of Classrooms & Display of Time Table	Dr. Pradip Tambe
4	Commencement of 1 st B.A. LL.B., LL.B& BB.A. LL.B. Class	After the allotment by CET and completion of admission procedure	Notice for commencement of classes and classroom arrangement	Class teachers



5	Disha Test to be conducted for , B.B.A.LL.B., B.A.LL.B. 1 st and LL.B. 1st	Immediately after the admission procedure gets over and within first week of the commencement of lectures	Notice-Test-Individual Analysis-Report (In collaboration with Expert Agency)	Class Teacher of respective classes
6	Career Guidance Program for students for B.A.LL.B 5 and LL.B 3	12 th to 17 th September 2022	Notice and Report	Dr. Pradip Tambe and Dr. Revati Naik
7	Parent-Teachers meeting of all classes	Within one month from the Commencement of the Lectures	Notice-Meeting-Feedback-Report	Class Teacher
8	Mentor-Mentee Meeting	Within one month from the Commencement of the Lectures	Notice-Meeting-Feedback-Report	Class Teacher
9	Defaulter's List and Action	After each month from the commencement of Lectures	Notice-Display of List-Report of Action Taken-	Class Teacher (end of the semester)
10	Collection of Teaching Feedback of each subject and Report	After 15 days from the commencement of the Lectures	Distribution of Feedback-Collection - Report	Aarti Pande
11	Compulsory Field Visits (as prescribed by SPPU and CIEP)	After one month of the commencement of lectures	Notice-Field Visit- Report	Class Teacher, Legal Aid Cell and NSS& concerned subject teachers
12	Revision lectures	After the completion of syllabus and before end of session	Notice-Attendance of the student-	Class Teacher



			Report	
13	Remedial Lectures	After declaration of result for backlog students	Notice-Attendance of the student-Report	Class Teacher
14	Semester End Examination	As per the Circular by SPPU	Notice-Display of Timetable-Conduct of Examination Meeting- Report	Examination Committee
15	Result Analysis	After the declaration of result for each subject	Subject wise result analysis excluding Repeaters	Class Teachers
Even Semester				
16	Commencement of Second Term	Tentatively 3 rd January, 2022	Arrangement of Classrooms	Dr. Pradip Tambe
17	Timetable Preparation	Before the commencement of classes	Preparation and display of time table	Dr. Pradip Tambe, Dr. Revati Naik Dr. Bhagwan Gawali, Dr. Manisha Shinde
18	Parent-Teachers meeting of all classes	Within one month from the Commencement of the Lectures	Notice-Meeting-Feedback-Report	Class Teacher
19	Mentor-Mentee Meeting	Within one month from the Commencement of the Lectures	Notice-Meeting-Feedback-Report	Class Teacher



20	Defaulter's List and Action	After each month from the commencement of Lectures	Notice-Display of List-Report of Action Taken-	Class Teacher
21	Collection of Teaching Feedback of each subject and Report	After 15 days from the commencement of the Lectures	Distribution of Feedback-Collection - Report	Aarti Pande
22	Revision lectures	After the completion of syllabus and before end of session	Notice-Attendance of the student-Report	Revision lectures
23	Remedial Lectures	After declaration of result for backlog students	Notice-Attendance of the student-Report	Remedial Lectures
24	Semester End Examination	As per the Circular by SPPU	Notice-Display of Timetable-Conduct of Examination Meeting- Report	Examination Committee
25	Result Analysis	After the declaration of result for each subject	Subject wise result analysis excluding Repeaters	Examination Department and class teachers

Event Administration

Please note:- The person in-charge of event should maintain the file in the format specified by the IQAC. After completion of the event, detail report of the event/activity should be submitted to the IQAC within seven working days.

Sr.No.	Plan	Tentative Schedule	Action Plan	Faculty In-Charge
--------	------	--------------------	-------------	-------------------



1	Certificate Course on Law and Alternative Sexualities	July, 2022	Brochure-Lectures-Feedback	Dr. Renu Naidu
2	Induction Program for B.A.LL.B. 3 to 5 th and LL.B. 3 rd ,LL.M. 2 nd	25 th to 29 th August, 2022	Department wise induction to be arranged for each class-schedule to be published (Notice-Attendance-Feedback-Report)	Class teacher of respective class
3	1 st B.A. LL.B., B.B.A.LL.B & LL.B - welcome address and induction program	First week of the Commencement of Lectures	Motivational lecture should be arranged. Department wise induction to be arranged for each class-schedule to be published (Notice-Attendance-Feedback-Report)	Krushna Badade, Dr. Sourabh Ubale and Dr. Manisha Shinde
4	Ek Savand program by centra of Interdisciplinary Studies	13 th August, 2022	Notice-Feedback	Dr.Pratik Salgar
5	Independence Week	13 th -20 th August, 2022	Various activities such as lectures, cleanliness drive, quiz etc.	Dr. Krushna Badade and Dr. Nutan Samdhani
6	Jidnyasa(Bridge Course on Law and Mahabharat)	5 th to 8 th September,2022	(Notice-Attendance-Feedback-Report)	Dr.PratikSalgar
7	Alumni Meet	2 nd Week of September, 2022	Notice-Invitation-Program-Feedback Report	Dr. Vikas Bhatnagar



8	Moot Court Orientation program	10 th to 15 th Sept 2022	Notice-Invitation-Program-Feedback Report	Moot Court Association
9	Intra college Moot Court competition (CME)	17 th September, 2022	Moot Problem-Guests- Result Declaration	Moot Court Association
10	National Seminar on 'Public Health Care System' by centre of public Health Laws	17 th September, 2022	Invitation-Guest lectures-Feedback	Dr.Pradip Tambe
11	Guest Lectures	As per requirement in accordance with CIEP	UG and PG	To be arranged by subject teacher with previous approval by Principal
12	Awareness Program on Mental Health and Suicide Prevention	22 nd , 29 th and 30 September 2022	Invitation-Program-Feedback Report	Dr. Revati Naik and Asst. Prof. Krishna Badade
13	Late. Shri Shankarrao Chavan Memorial State Level Elocution Competition-2022-23	8 th October, 2022	High Court Judge will be invited for Inauguration	Dr. Vikas Bhatnagar
14	FDP on 'Legal Research Methodology'	16 th to 22 nd October, 2022	Invitation-Notice-Feedback	Dr.Pradip Tambe
15	National Symposium on 'Constitutional Day'	26 th November, 2022	Notice-Brochure-Feedback Report prepared	Dr. Bhagwan Gawali
16	NAAC Sponsored National Seminar on "Revised AQAR format on Legal	15 th December, 2022	Notice-Brochure-Feedback Report prepared	Dr. Pradip Tambe



	Education in the colleges”			
17	International Conference on Child Rights in collaboration with Lex Aquila, Mauritius	18 th to 20 th December, 2022	Notice-Brochure-Feedback Report prepared	Dr. Sourabh Ubale
18	10 days online Certificate Course on Basics of Legal Research Methodolgy	3 rd week of December	Notice-Brochure-Feedback Report prepared	Dr. Revati Naik and Asst. Prof. Krishna Badade
19	Human Rights Week Celebration & One day National seminar on the occasion of Human rights	22 nd to 27 th January, 2022	Various Activities will be conducted throughout the week	Human Rights Cell
20	Publication of Journal of SCLC	22 nd January 2022	Quality articles from scholars need to be included	CARPEL
21	Jagruti Karandak by Legal Aid Centre	25 th January 2023	Notice- Feedback	Legal Aid Cell
22	Blood Donation Camp	27 th January 2023	Maximum participation of students and faculties need to be achieved	NSS
23	International Conference on Parliamentary Democracy	1 st week of February, 2022	Notice- Feedback	Dr. Bhagwan Gawali



24	Late Shri Shankarrao Chavan Memorial Guest Lecture	2 nd Week of February, 2023	Notice- Feedback	Dr. Sourabh Ubale
25	NSS camp	As per SPPU circular	Organization of NSS camp	NSS Department
26	Annual Cultural Event	15 th to 17 th February, 2023	Various activities and events to be planned and organized	Dr. Vikas Bhatnagar
27	Legal Aid Camp	February 2023	Camp needs to be organized so as to confer maximum benefit on villagers and students	Legal Aid Cell
28	Late Shri Shankarrao Chavan Death Anniversary	25 th February 2023	Guest Lecture to be organized	Dr. Sudhir Tarote
29	Legislation Drafting Competition	17th February, 2022	High Court Judge will be invited	Dr. Sudhir Tarote
30	Late Justice P.B. Sawant Memorial Lecture and National Moot Court Competition 2023	11 th to 13 th March, 2023	Sitting or former Supreme Court judge should be invited for inaugural and valedictory Program	Asst. Prof. Pradip Tambe

K. P.

Dr. Kranti Deshmukh

Principal, SCLC

C.C to -

1. Teaching Faculty
2. Administrative Office
3. College Website

