



MARATHWADA MITRA MANDAL'S

# SHANKARRAO CHAVAN LAW COLLEGE

Accredited with 'A' Grade by NAAC  
202/A, DECCAN GYMKHANA, PUNE - 411 004.

Affiliated to Savitribai Phule Pune University & Approved by Bar Council of India, New Delhi  
(Permanent Reg. No. - Id No. : PU / PN / Law / 179 - 2002)



**Late. Shri. Shankarrao Chavan**  
Founder President

**Shri. Shivajirao D. Ganage**  
President

**Prin. Bhausaheb Jadhav**  
Exe - President

## Student Mentorship Policy

Policy Title: Student Mentorship Policy		
1	Academic Policy Number (APN): APN/ IQAC/ SM/ 2022-23/ 08	Functional Area: Mentoring to students
2	Brief Description of the Policy:	Purpose: To provide a Support System for students through Mentor-Mentee Meetings Audience: Introduced to the First Year students, to be followed subsequently
3	Policy Applies to:	All the students pursuing B.A.LL.B., B.B.A.LL.B and LL.B. Programme
4	Effective from the Date:	03/ 12/ 2022
5	Approved by:	IQAC and CDC
6	Responsible Authority	Class Teachers
7	Superseding Authority:	Principal
8	Last Reviewed / Updated:	New Policy
9	Reason for the Policy	Strengthen the students by becoming a Support System to make them Futuristic and Confident through Mentoring sessions



## **INTRODUCTION:**

In order to be successful in one's career, it is important that a student makes right career choices at the right time. As aspirants of a particular profession, students must be multi-skilled. During the completion of their course, many students encounter challenges related to academics and personal matters leading to stress or pressure, which may result in an adverse effect on their performance. There is always a need of someone who could guide or mentor or handhold for smooth progression.

In order to provide a support system to the students, Shankarrao Chavan Law College (SCLC) has initiated a 'Student Mentorship Programme,' wherein students could get help from a faculty member throughout his Course. The programme is introduced for all First Year students, viz. from LL.B., B.A. LL.B. and B.B.A. LL.B., which is followed in subsequent years.

## **OBJECTIVES:**

- To develop a system ensuring that every student is allotted with a Mentor
- To mentor or guide students in their career progression

## **MENTORSHIP PROCESS:**

**The Mentorship Process is designed as follows: –**

- The entire class or division of students is allotted to faculty members in equal numbers, depending upon the class strength and Psychometric Test conducted at the beginning of the academic year.
- The initial detail about the students is collected through a form filled by the mentee.
- Mentor-Mentee meeting is scheduled where the mentee is free to discuss his / her concerns / issues / challenges or any other matter with the mentor.
- The Mentor-Mentee meeting is planned at least once a Semester.
- The Mentee is free to meet the mentor as and when required.
- A record of the meetings is maintained in the Mentorship Form for any reference.

## **EXPECTED OUTCOMES:**

- The Mentee gets required guidance from the Mentor to improve his / her performance.
- The Mentor helps the mentee to identify his / her potentialities, and achieve desired career goals.
- The Mentee receives handholding throughout his / her career from competent faculty.

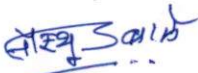


#### **GUIDELINES FOR MENTORS:**


- The Mentor is expected to build a professional rapport with mentee.
- The Mentor must maintain confidentiality in all proceedings.
- In case, the Mentor finds that the Mentee is in need of some professional help related to psychological matters, the Mentor recommends the case to the concerned available professional.
- A Mentor is not expected to conduct the mentoring session with an objective to collect feedback of faculty colleagues.
- In case, a Mentee shares some faculty feedback with the mentor, the Mentor must report it to The Principal and not maintain confidentiality about the same.
- A Mentor must maintain proper records of the Mentor-Mentee Meetings and produce them as and when required.
- A Mentor must not take any undue advantage of the information shared by the Mentee.
- A Mentor is not expected to give any personal commitments or favour the Mentee.

#### **GUIDELINES FOR MENTEES:**

- Mentee must express his or her concerns freely.
- Mentee must not ask mentor for any personal favors.
- Mentee must maintain professional relation with the mentor.

  
**IQAC Coordinator**  
SCLC, Pune



  
**Dr. Kranti Deshmukh**  
Principal