



MARATHWADA MITRA MANDAL'S

# SHANKARRAO CHAVAN LAW COLLEGE

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## Faculty Development Program Report

**Topic: GST Basics and Overview**

**Speaker- Ms. Sonali Garule**

### Introduction

The Non-Teaching Staff Training Program on "GST Basics and Overview" was conducted on 21-12-2019 to provide non-teaching staff with a fundamental understanding of the Goods and Services Tax (GST), its purpose, and its operational framework. This report summarizes the key components and outcomes of the training program.

### Objectives

The primary objectives of the training program for non-teaching staff were as follows:

1. To familiarize non-teaching staff with the basics of GST, enabling them to understand its importance and implications in their roles.
2. To provide participants with insights into the historical context and the reasons behind the introduction of GST in India.
3. To enable non-teaching staff to comprehend the core components of GST, such as its structure, rates, and the Input Tax Credit (ITC) mechanism.
4. To help participants recognize the relevance of GST in the context of their daily responsibilities, including procurement, administration, and record-keeping.



5. To create a knowledge-sharing environment where non-teaching staff can actively engage with teaching staff, promoting a comprehensive understanding of GST within the institution.

## Program Structure

The training program was structured into the following segments:

1. **Introduction to GST:** This segment provided an overview of GST, highlighting its significance in simplifying the Indian tax system.
2. **Historical Context:** Participants were given a comprehensive understanding of the historical background and the necessity for a unified tax system in India.
3. **Core Concepts of GST:** The core components of GST, such as the types of GST (CGST, SGST, IGST), GST rates, and the concept of value addition, were explained in detail.
4. **Input Tax Credit (ITC):** The ITC mechanism was elaborated upon, illustrating how it reduces the tax burden on businesses and the potential impact on procurement and financial processes.
5. **GST in Daily Roles:** This segment focused on the practical aspects of how non-teaching staff can integrate GST knowledge into their daily tasks, such as procurement, administration, and compliance.
6. **Knowledge Exchange:** The program facilitated open discussions and knowledge sharing between non-teaching staff and teaching staff, encouraging a holistic understanding of GST within the institution.

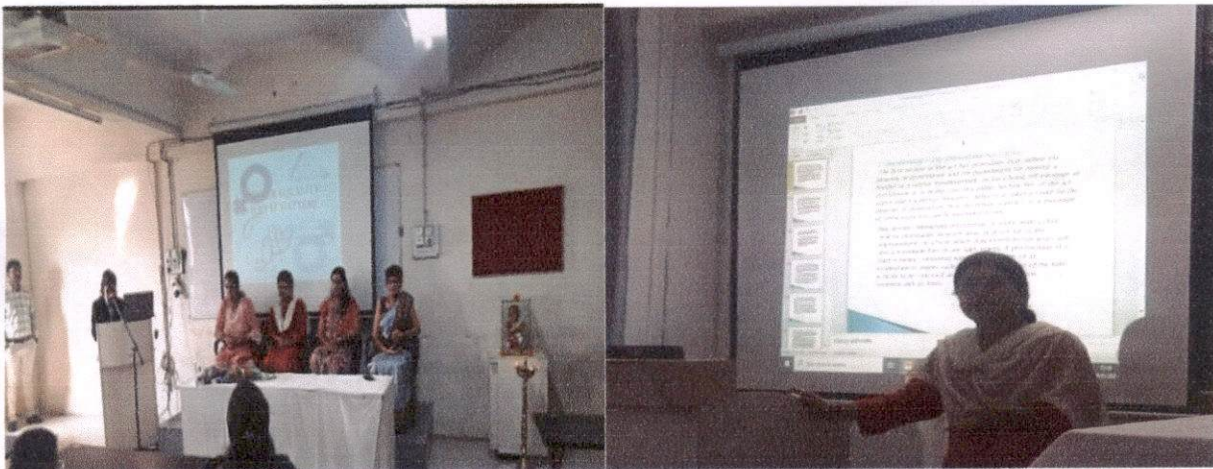
## Outcomes

The Non-Teaching Staff Training Program achieved the following outcomes:

1. **Enhanced Understanding:** Participants gained a fundamental understanding of GST, enabling them to comprehend its significance and potential impact on their roles.



2. **Improved Job Performance:** Non-teaching staff left the program with the knowledge and tools to perform their daily tasks with a greater awareness of GST, thereby contributing to more accurate and efficient job performance.
3. **Increased Collaboration:** The training program encouraged collaboration and communication between non-teaching staff and teaching staff, fostering a cohesive approach to GST implementation and education within the institution.
4. **Enhanced Compliance:** Participants became more knowledgeable about GST compliance, which is essential in their roles, particularly in procurement and administration.
5. **Greater Institutional Knowledge:** Non-teaching staff left the program with a sense of being well-informed contributors to the institution's broader goals and objectives.



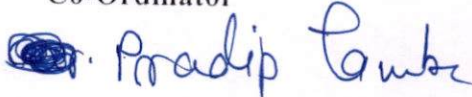
## Conclusion

The Non-Teaching Staff Training Program on "GST Basics and Overview" was successful in achieving its objectives. Non-teaching staff members left the program with a greater understanding of GST and its relevance to their roles, contributing to the efficient functioning of the institution. It is expected that the knowledge and insights gained through this program will have a positive impact on job performance and institutional compliance in the context of GST.

This training program demonstrates the institution's commitment to ensuring that all staff, including non-teaching personnel, are equipped to navigate the complexities of GST in their daily tasks, contributing to the institution's overall success and compliance with tax regulations.



Co-Ordinator



Principal