



Gauri Vaidya

Associate Advocate (LLM Last year pursuing)

Intend to build a challenging career with committed and dedicated people. Willing to work as a key player in creative environment and use my efficiency towards betterment of the firm while seeking individual growth and expertise in legal field.

✉ gaurivaidya71196@gmail.com

📞 7798431122

📍 Pune, India

WORK EXPERIENCE

Associate Advocate Legal Firm

01/2021 - Present

Pune

A firm owned by Adv Medha Bavadekar working in civil and RERA matters.

Achievements/Tasks

- Appearance in the District Court for various matters,
- Drafting the legal documents,
- Appearance in online hearings,
- Framing of legal notice.

Intern

SNP legal Pune.

07/2018 - 02/2020

Pune

Firm working in cooperative and civil matters

Achievements/Tasks

- Attending civil matters with seniors,
- Drafting Legal Notice,
- Filling of the cases.

EDUCATION

L.L.M

Marathwada Mitra Mandal's Shankarrao Chavan Law College Pune.

11/2020 - Present

Pursuing

Courses

- Specialization in Corporate Law

L.L.B

Marathwada Mitra Mandal's Shankarrao Chavan Law College Pune

12/2017 - 11/2020

Distinction

Courses

- specialization in Land Laws

B.COM

Gogate Jogalekar college Ratnagiri.

06/2014 - 07/2017

Distinction

Higher Secondary Certificate

Maharashtra State Board

06/2012 - 06/2014

77.85%

SKILLS

Contract Drafting

legal Drafting

Advance Excel

Ms Office

communication

Analytical skills

Review Documents

Legal Records

ACHIEVEMENTS

Participated in inter-college moot court competition

Participated in National Conference on Constitutional Law.

CERTIFICATES

Certificate Course on Decoding Corporate and Real Estate Transaction & Drafting (05/2021 - 06/2021)

A certificate course on corporate drafting skills and Real Estate transaction and Drafting

Certificate Course on Contract Drafting (06/2019 - 03/2020)

A specialization course on Contract Drafting

Certificate Course in Criminal Investigation (06/2018 - 03/2019)

Certificate Course in Advance Excel (06/2016 - 08/2016)

Certificate Course in Tally (07/2014 - 08/2014)

MS-CIT (06/2012 - 09/2012)

ABILITIES

Willingness to learn

Well Conversant with Legal Matters

Excellent in team work

Excellent Communication Skills

Decision making

LANGUAGES

English

Full Professional Proficiency

Marathi

Full Professional Proficiency

Hindi

Full Professional Proficiency

INTERESTS

Contract Drafting

Legal Research