



Marathwada Mitra Mandal's

## **Shankarrao Chavan Law College, Pune**

Affiliated to Savitribai Phule Pune University, Approved by the Bar Council of India  
Recognised by Government of Maharashtra and Certified with ISO 9001:2015

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**College Address:**

202/A, Deccan Gymkhana, Pune – 411004

**Contact Details:**

Mobile no. 8149340004

Email id. [mmsclcl@gmail.com](mailto:mmsclcl@gmail.com)

Website: [www.sclcl.edu.in](http://www.sclcl.edu.in)

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### **Code of Conduct for Students**

1. The College believes in promoting a safe and congenial environment, which it does so by enforcing behavioural standards. All students must uphold academic integrity, respect everyone around, their rights, belongings, safety of others, etc.
2. A student is expected to maintain 75% attendance per semester. In case a student falls short of attendance, disciplinary action is initiated against such a student.
3. Students must note that official works like; examination form, issue of marks statement, revaluation work, etc. all are done through the guidelines of SPPU. Students should strictly follow the schedule given by the University communicated by the College from time to time. College authorities are not responsible in case students fail to do any of such works in the given time schedule.
4. Use of mobile phones is strictly prohibited during classroom sessions. In case, any student is found using a mobile phone in the teaching session, his/her mobile phone is confiscated immediately and the student has to face disciplinary action.
5. College uniform is compulsory for all the students. They are required to be in College uniform as prescribed by the Disciplinary Committee of the College. Directions regarding College uniform are given by the Chairperson of Disciplinary Committee and concerned class teachers from time to time.

- **Chairperson of the Disciplinary Committee: Dr. Pradip Tambe**
- **Contact No.: +91-9028505566**
- **E-mail: [mmsclcl@gmail.com](mailto:mmsclcl@gmail.com)**

6. Students must carry Identity Cards, without which they are not allowed to enter the College premises. In case of loss of Identity Card, a student writes an application to the Principal, followed by a fine of Rs.150/- for issuance of a new Identity Card.

7. There is no facility of a Library Card getting renewed, if a student loses it. Thus, no books are issued in such a case.
8. It is mandatory for students to attend all guest lectures arranged by the College. In case of any leave, a student must take prior permission in writing from the concerned class teacher or faculty-in-charge.
9. Students are expected to visit the College website ([www.sclc.edu.in](http://www.sclc.edu.in)) and read the College Notice Board on a regular basis. All updates, notices, and circulars are uploaded on the Notice Board and Website of the College.
10. In a semester, Medical Leaves are granted as per SPPU norms.
11. Ragging is strictly prohibited on the College premises. In case, any student unfortunately feels that s/he is subjected to ragging, then it is required to be informed immediately (written or verbal) to the Chairperson or members of the Anti-Ragging Committee.

- **Chairperson of the Anti-Ragging Committee: Dr. Kranti Deshmukh**
- **Member of Anti-Ragging Committee: Dr. Vikas Bhatnagar**
- **Contact No.: +91-9673158518**
- **E-mail: [mmsclc@gmail.com](mailto:mmsclc@gmail.com)**

12. The College's Policy on Prevention and Prohibition of Sexual Harassment at Workplace, 2016 applies mutatis mutandis to all students. It should be noted that sexual misconduct or harassment encompasses a range of concerns, including but not limited to sexual assault, unwanted touching or persistent unwelcome comments, e-mails, or pictures of an insulting or degrading sexual nature, which may constitute harassment. However, the College has constituted an Internal Complaint Committee consisting of senior faculty members. If any such circumstance, unfortunately is encountered, it should be informed to the Chairperson or the committee members immediately.

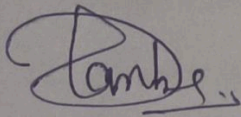
- **Chairperson of the Internal Complaint Committee: Dr. Revati Naik**
- **Contact No.: +91-9881712837**
- **E-mail: [mmsclc@gmail.com](mailto:mmsclc@gmail.com)**

13. For any kind of grievance/s, the College has constituted a Student Grievance Redressal Committee. Students are requested to approach the Committee members in case of any grievance/s:

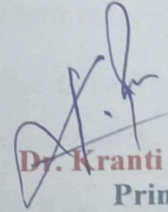
- **Chairperson: Dr. Kranti Deshmukh**
- **Dr. Vikas Bhatnagar (Contact no.: 9673158518)**
- **Dr. Bhagwan Gawali (Contact no.: 8554960931)**
- **E-mail: [mmslc@gmail.com](mailto:mmslc@gmail.com)**

14. A student representing the College in extra-curricular or co-curricular activities must submit an application to the Principal (SCLC) through the respective class teacher.

15. In case a student participates in competitions held at inter-university/ inter-collegiate level etc., the actual number of days spent for participation in any of the activities shall be considered for attendance of a student, subject to submission of participation certificate.



**Dr. Pradip Tambe**  
Chairperson  
Disciplinary Committee



**Dr. Kranti Deshmukh**  
Principal  
SCLC Pune