

MARATHWADA MITRA MANDAL'S
SHANKARRAO CHAVAN LAW COLLEGE

302/A, DECCAN GYMKHANA, PUNE-411 004

Academic Plan - 2018-2019

Sr.No.	Plan	Tentative Schedule	Action Plan	Faculty In-Charge
1	Commencement of Admission Procedure for the Academic Year 2018-2019	After the declaration of Result by SPPU for regular admissions	Admission Committee	For regular courses Asst. Prof. Pradeep Tambe & Asst. Prof. Revati Naik
2	Commencement of Classes	09/07/2018 (For other courses separate sheet is attached herewith)	Arrangement of Classrooms & Time Table	Asst. Prof. Pradeep Tambe & Asst. Prof. Revati Naik
3	Induction Program	10/07/2018	Motivational lecture should be arranged. Availability of guest should be ascertained.	Asst. Prof. Pradeep Tambe & Asst. Prof. Revati Naik
4	1 st B.A. LL.B. - welcome address and induction program	After the completion of CET process. (tentatively last week of August 2018)	Guest lecture arrangement	Asst. Prof. Revati Naik
6	Placement Cell Induction	Second Week of July 2018 (Other than 1 st year classes)	For each classes separate induction needs to be arranged	Asst. Prof. Monisha Sherawat

7	Inter college Moot Court competition	26 th , 27 th & 28 th July 2018	Judges will be invited for evaluating performance of students	Asst. Prof. Revati Naik
8	Guest Lectures	2 nd Week of August 2018	Separate guest lectures for U.G. and P.G. Course should be arranged.	Asst. Prof .Dr. Bhagawan Gawali Asst. Prof. Revati Naik,
9	Internal examination of LL.B 2 nd & BA.LL.B 2 nd year	2 nd & 4 th week of August 2018	Internal examination should be conducted within time so as to make proper arrangement of Re-Examination	Respective class teachers of LL.B & BA.LL.B
10	National Seminar on Family Law	31 st Aug 18 & 1 st Sep 2018	Attempt to conduct this seminar in collaboration of Family Court Bar Association Pune	Asst. Prof. Dr. Bhagawan Gawali & Asst. Prof. Revti Naik
11	Parent-teachers meeting of all classes	1 st week of September 2018	Meeting will be arranged by the concerned	Class Teacher of the respective classes

			class teacher of the respective class	
Sr.No.	Plan	Tentative Schedule	Action Plan	Faculty In-Charge
12	Revision lectures	17 th Sep to 22 nd September 2018	Arrangement of Lectures	Concerned Class Teacher
13	Remedial Lectures	17 th Sep to 22 nd September 2018	Lectures on different subjects, as per requirement	Asst. Prof. Dr. Vikas Bhatnagar
14	Tentative Examination Schedule is Second week October 2018.	–	Meeting of Exam Grievance Committee should be conducted in advance so as to ensure smooth conducting of examination	Examination Committee
15	NSS Camp	26 th Nov 2018 to 2 nd December 2018	Maximum student participation with more activities should be planned	Asst Prof. Swapnil Sagane
16	Legal Aid Camp	November 2018	Camp needs to be organized so as to confer	Asst. Prof. Gajendra Dhamal & Asst. Prof. Bhagawan Gawali

			maximum benefit on villagers and students	
17	Commencement of Second Term	3 rd December 2018	–	–
18	Educational Visits (Prison visit, High Court visit etc)	22 nd & 23 rd of December 2018	Finalization of place and transport arrangements should be made in advance	Asst. Prof. Gajendra Dhamal & Asst. Prof. Swapnil Sagane
19	Human Rights Week Celebration & Publication of Journal of SCLC. One day National seminar on the occasion of Human rights	10 th Dec 2018 to 15 th Dec 2018	Various Activities will be conducted throughout the week	Asst Prof. Revti Naik Asst. Prof. Dr. Bhagawan Gawali Asst. Prof. Krishna Ghatul
20	Annual Cultural Event	27 th , 28 th & 29 th Dec 2018	Taking in consideration HSC and SSC exam dates it should be arranged in month of December only	Asst. Prof. Dr. Vikas Bhatnagar, Asst. Prof. Gajendra Dhamal & Asst. Prof. Swapnil Sagane
21	Alumni Meet	29 th Dec 2018	Alumni from all batches should be invited and grand event should be organized	Asst. Prof. Dr. Vikas Bhatnagar

22	12 th Late. Shri Shankarrao Chavan Memorial State Level Elocution Competition-2019	12 th January 2019	High Court Judge will be invited for Inauguration	Asst. Prof. Dr. Vikas Bhatnagar
Sr.No.	Plan	Tentative Schedule	Action Plan	Faculty In-Charge
22	Internal examination of LL.B 2 nd & BA.LL.B 2 nd year	1 st & 3 rd week of January 2019	Internal examination should be conducted within time so as to make proper arrangement of Re-Examination.	Respective class teachers of LL.B & BA.LL.B
24	Justice P. B. Sawant Sixth National Moot Court Competition 2018	1 st & 2 nd February 2019	Sitting or former Supreme Court judge should be invited for inaugural and valedictory Program	Asst. Prof. Pradip Tambe & related committee members
25	Late Shri. Shankarrao Chavan 12 th Death Anniversary & Blood Donation Camp	26 th February 2019	Guest Lecture will be arranged	Asst. Prof. Swapnil Sagane
26	Revision lectures & Special remedial classes	Last Week of March 2019	Revision lectures for subjects and remedial classes as per	

			requirement should be arranged	
27	Examination March/ April/ May 2019	-	Meeting of Exam Grievance Committee should be conducted in advance so as to ensure smooth conducting of examination	Examination Committee

Dr. Kranti Deshmukh

Principal

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Class Teachers for the Academic Year 2018-2019

Sr. No	Class	Teacher
1	1st B.A. LL.B.	Asst. Prof. Tripti Arora
2	2nd B.A.LL.B.	Asst. Prof. Krishna Ghatul
3	3rd B.A.LL.B.	Asst. Prof. Revti Naik
4	4th B.A.LL.B.	Asst. Prof. Dr. Vikas Bhatnagar
5	5th B.A. LL.B.	Asst. Prof. Pradeep Tambe
6	1st Year LL.B.	Asst. Prof. Swapnil Sagane
7	2nd LL.B.	Asst. Prof. Gajendra Dhamal
8	3rd LL.B.	Asst. Prof. Revti Naik

Duties for Faculty In-charge

1. Monitoring of lectures. (It is expected that lecturer should start the lecture in time and end in time. (In-charge faculty will monitor the timings of visiting faculty.)
2. Request for extra lectures- In case any faculty needs extra lectures then permission should be taken from in-charge faculty.
3. Faculty-in-charge should check the visiting register once in a week and put his/her remarks after checking the register.
4. There should not be alterations in given time table without prior consultation.
5. Class Teacher should arrange parent's teachers meeting at the end of the semester.

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(Academic Year-2018-2019)

Events & Activities In-charge

- | | |
|---|---|
| 1. Cultural activity | Asst. Prof. Swapnil Sagane |
| 2. Moot Court | Asst. Prof. Pradeep Tambe &
Asst. Prof Revati Naik |
| 3. National, State & Local level Moot Court Competitions | Asst. Prof. Pradeep Tambe & Asst. Prof Revati Naik |
| 4. Elocution Competitions | Asst. Prof. Dr. Bhagawan Gawali |
| 5. Sports | Asst. Prof. Dr. Vikas Bhatnagar |
| 6. Placement Cell | Asst. Prof. Monisha Sherawat |
| 7. Practical training paper (5th B.S.L.LL.B) | Asst. Prof Pradeep Tambe |
| 8. Practical Training paper (3rd LL.B.) | Asst. Prof. Revati Naik |
| 9. Center for Advanced Legal Research & Training | Asst. Prof. Revati Naik &
Asst. Prof. Krishna Ghatul |
| 10. Website maintenance | Asst. Prof. Pradeep Tambe |
| 11. Monthly Attendance | Asst. Prof. Tripti Dohutia |
| 12. Birthdays | Ms. Aarti Pandey |
| 13. Events & Photos recording during the academic year | Asst. Prof. Dr. Bhagawan Gawali & Asst. Prof. Swapnil Sagane |
| 14. Annual Magazine for the Academic year 2017-18 | Asst. Prof. Gajendra Dhamal |
| 15. Prospectus of the Academic year 2019-2020 | Asst. Prof. Revti Naik |

16.Admissions Drives

**Asst. Prof. Dr. Bhagawan Gawali
& Asst. Prof. Swapnil Sagane**

17. Family Counseling Center

Ms. Aarti Pande

Ms. Krishna Ghatul

18.Socrates Debate Society

Asst. Prof. Dr. Bhagawan Gawali

19.N.S.S.

Asst. Prof. Swapnil Sagane

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Committees for the Academic Year 2017-2018

• **Library Committee-**

1. Asst. Prof. Dr. Bhagawan Gawali (Chairman)
2. Asst. Prof. Revati Naik (Member)
3. Asst. Prof. Swapnil Sagane (Member)

• **Student Development Committee-**

1. Asst. Prof. Dr. Vikas Bhatnagar (Chairman)
2. Ass. Prof. Pradeep Tambe (Member)
3. Asst. Prof. Gajendra Dhamal (Member)

• **Student Grievances Committee**

1. Asst. Prof. Pradeep Tambe (Chairman)
2. Asst. Prof. Dr. Vikas Bhatnagar (Member)
3. Asst. Prof. Swapnil Sagane (Member)

• **Prevention of Sexual Harassment Committee**

1. **Asst. Prof. Revati Naik** (Chairman)
2. **Asst. Prof. Tripti Arora** (Member)
3. **Ms. Aarti Pandey** (Member)

Instructions-

- **Please maintain the register of every committee.**
- **Conduct one monthly meeting for the respective subject and record the minutes along with signatures of members.**

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(Academic Year-2018-2019)

Class Commencement Dates for various courses-

Sr. No	Classes	Date
1	2 nd , 3 rd , 4 th , 5 th B. A. LL.B & 3 rd LL.B. regular Classes	09/07/2018
2.	2 nd Year LL.B.	16/07/2018
3	LL.M. 1 st Year	23/07/2018 (Subject to completion of Admission Processes)
4	LL.M. 2 nd Year	16/07/2018
5	Diploma Courses	30/07/2018